

**THE UNIVERSITY OF HONG KONG**  
**FACULTY OF BUSINESS AND ECONOMICS**  
**Course Template for the Learning Outcomes System**

**School of Business**  
**ACCT2105 – Introduction to Management Accounting**

**GENERAL INFORMATION**

**Instructor:** Dr. Tae Wook Kim

Email: twkim@hku.hk

Office:

Phone:

Course Time: Subclass A: Monday 14:30-15:20, Thursday 13:30-15:20

Subclass B: Monday 15:30-17:20, Thursday 15:30-16:20

Subclass C: Monday 17:30-18:20, Thursday 16:30-18:20

Classroom: TBD

Office Hours: By Appointment

**Tutor:** TBD

**Textbook:** Managerial Accounting, Karen Wilken Braun and Wendy Tietz, Fourth Edition, Pearson.

**Course materials:** Lecture PowerPoint slides and assignment solutions are posted on the course Moodle for your reference. No hard copy of these materials will be distributed after the first class.

**Pre-requisites:** BUSI1002 Introduction to Accounting; or ACCT1101 Introduction to Financial Accounting

**COURSE DESCRIPTION**

This course covers basic topics of management accounting and introduces a business-management approach to the development and use of accounting information. In today's competitive marketplace, an excellent internal accounting system is essential for organizations to make better decisions. This course covers firms' internal accounting systems and their use in decision-making, planning and control. Major topics include cost classification, cost behavior, cost-volume-profit analysis, costing, budgeting and variance analysis, and decision-making.

**COURSE OBJECTIVES**

1. Learn the basic concepts of management accounting and internal accounting system
2. Develop the ability to apply the cost analysis techniques to make important business decisions under various scenarios;
3. Provide students with a sound framework to enhance the business strategies
4. Improve communication skills and develop professionalism

<b>Programme Learning Outcomes</b>		
PLO1: Acquisition and internalization of knowledge of the programme discipline		
PLO2: Application and integration of knowledge		
PLO3: Inculcating professionalism and leadership		
PLO4: Developing global outlook		
PLO5: Mastering communication skills		
<b>COURSE LEARNING OUTCOMES</b>		
<b>Course Learning Outcomes</b>	<b>Aligned Programme Learning Outcomes</b>	
CLO1 Explain cost management concepts, product costing techniques, and planning & control systems;	PLO 1	
CLO2 Use relevant information for making decisions;	PLO 1	
CLO3 Prepare a master budget and a flexible budget, compare the budgets with actual results, analyze and interpret variances;	PLO 2	
CLO4 Apply Management Accountants' Codes of Ethics to resolve an ethical situation;	PLO 2, 3 & 4	
CLO5 Develop verbal and writing communication skills.	PLO 3, 4 & 5	
<b>COURSE TEACHING AND LEARNING ACTIVITIES</b>		
<b>Course Teaching and Learning Activities</b>	<b>Expected contact hour</b>	<b>Study Load (% of study)</b>
T&L1. Interactive lectures	36	30%
T&L2. Tutorials	11	9.17%
T&L3. Group project, case analysis and homework	30	25%
T&L4. Self-study	43	35.83%
Total	120	100%
<b>Assessment Methods</b>	<b>Weight</b>	<b>Aligned Course Learning Outcomes</b>
A1. Tutorial participation and assignments	10%	CLO 1, 2, 3, 4, & 5
A2. Group presentation	10%	CLO 1, 2, 3, 4, & 5
A3. Midterm Test	35%	CLO 1, 2, 3, & 4
A4. Final exam	45%	CLO 1, 2, 3, & 4
Total	100%	

## STANDARDS FOR ASSESSMENT

### AT1. Tutorial Participation and Assignments (10%)

You are encouraged to participate actively in tutorials. Absenteeism from class will negatively affect the performance. You will be evaluated on the quality and quantity of your participation. You need to complete selected assignments before tutorials and the tutor will collect them for grading then. The objective of the tutorials is to help you digest and apply the knowledge you have learned from the classes.

**Focus:** ILOs 1, 2, 4, & 5.

### Grading Criteria

A+ A A-	B+ B B-	C+ C C-	D+ D	F
Extremely well prepared for class discussion, active in sharing views, attended at least 90% of classes. Submitted all homework with 90% accuracy.	Partially prepared for class discussion, quite active in sharing views and attended at least 80% of classes. Submitted at least 80% of homework with 80% accuracy.	Not well prepared for class discussion, limited active in sharing views and attended at least 70% of classes. Submitted at least 70% of homework with 70% accuracy.	Not well prepared for class discussion, no sharing of views and attended at least 60% of classes. Submitted at least 60% of homework with 60% accuracy.	Poorly prepared for class discussion and no sharing of views and experience and attended less than 60% of classes. Submitted less than 60% of the homework with less than 60% accuracy.

### AT2. Group Presentation (10%)

For group presentation evaluation details, please see attached document “Presentation Guidelines” at the end of the syllabus.

**Focus:** ILOs 1, 2, & 5.

### AT3. Midterm Test (35%) and Final Exam (45%)

The time of the mid-term test will be announced in the first week. The final examination will be held in the normal exam period. Both are closed-book. The objective of these assessments is to further enhance your understanding of the basic concepts and theories and develop your ability to apply the knowledge in business situations.

NO makeup midterm test will be offered. Absence from the midterm test with valid reason and documentations must seek my permission and approval IN ADVANCE in order to shift weightings to the final exam. A Makeup Final exam will be offered if you are absent from the final exam with valid reason and supporting documentations. Please follow the application procedures described in this link: <http://www0.hku.hk/exam/B.htm>

Multiple choice and calculation problems are graded according to the marks assigned to each question. Essay questions are graded according to the following criteria:

**Focus:** ILOs 1, 2, 3, 4, & 5.

### Grading Criteria

A+ A A-	B+ B B-	C+ C C-	D+ D	F
Idea development is insightful and sophisticated; Supporting evidence is convincing, accurate and detailed. Well written with clear focus.	Idea development is clear and thoughtful; Supporting evidence is sufficient and accurate. Well written.	Idea development is simplistic and lacking in relevance; Supporting evidence insufficient but accurate. Somewhat well written.	Idea development is superficial and ineffective; Supporting evidence is insufficient and inaccurate. Writing is unclear.	Idea development is absent; Supporting evidence is vague or missing. Poorly written.

**MEANS/PROCESSES FOR STUDENT FEEDBACK ON COURSE**

- conducting mid-term survey in addition to SETL around the end of the semester

**COURSE POLICY**

a) Plagiarism and copying of copyright materials are serious offences and may lead to disciplinary actions. You should read the chapters on “Plagiarism” and “Copyright” in the Undergraduate/Postgraduate Handbook for details. You are strongly advised to read the booklet entitled “What is Plagiarism” which was distributed to you upon your admission into the University, a copy of which can be found at [www.hku.hk/plagiarism](http://www.hku.hk/plagiarism). A booklet entitled “Plagiarism and How to Avoid it” is also available from the Main Library.

b) The course enrollment is fully handled and managed by the faculty office. Please approach the staff in the faculty office (4/F KK Leung Building) for any queries about course enrollment, class quota, etc. Lecturers have no control on the course enrollment issue under all circumstances.

**Course outline (Tentative)**

Topic	Coverage	Reading
<i>Part 1: Basic cost concepts</i>		
Week 1 <b>Introduction to Managerial Accounting</b>	<ul style="list-style-type: none"> <li>• Understand the role of management accountants</li> <li>• Compare management accounting and financial accounting</li> <li>• Understand today's business environment</li> </ul>	Chapter 1
Week 2 <b>Building Blocks of Managerial Accounting</b>	<ul style="list-style-type: none"> <li>• Basic cost concepts: cost object, direct cost vs. indirect cost, variable cost vs. fixed cost</li> <li>• Three business sectors, value chain, and inventoriable cost &amp; period cost</li> <li>• Prepare external reporting</li> </ul>	Chapter 2
Week 3 <b>Job Costing</b>	<ul style="list-style-type: none"> <li>• Distinguish job costing from process costing</li> <li>• Assigning costs under job costing method</li> <li>• Prepare journal entries for job order costing</li> </ul>	Chapter 3, Appendix 3A
Week 4 <b>Activity-Based Costing</b>	<ul style="list-style-type: none"> <li>• Assigning costs under activity-based costing (ABC)</li> <li>• Understand the benefits and limitations of ABC/ABM systems</li> <li>• Distinguish activities based costing from traditional volume based job costing</li> <li>• Lean production</li> </ul>	Chapter 4
Week 5 <b>Activity-Based Costing</b>	<ul style="list-style-type: none"> <li>• Assigning costs under activity-based Costing (ABC)</li> <li>• Understand the benefits and limitations of ABC/ABM systems</li> <li>• Distinguish activities based costing from traditional volume based job costing</li> <li>• Lean production</li> </ul>	Chapter 4
Week 6 <b>Process Costing</b>	<ul style="list-style-type: none"> <li>• Assigning costs under process costing (weight average method)</li> <li>• Distinguish job costing from process costing</li> <li>• Prepare journal entries for process costing</li> </ul>	Chapter 5
Week 7	<ul style="list-style-type: none"> <li>• <b><i>Reading/Field Trip Week</i></b></li> </ul>	

Week 8 <b>Cost Behavior</b>	<ul style="list-style-type: none"> <li>• Cost behavior and how to determine cost behavior</li> <li>• Contribution margin income statement</li> <li>• Variable costing and absorption costing</li> </ul>	Chapter 6, Appendix 6A
<b>Mid-term test</b>		
<i>Part 2: Planning, Budgets, and Evaluation</i>		
Week 9 <b>Cost-Volume-Profit (CVP) Analysis</b>	<ul style="list-style-type: none"> <li>• CVP analysis and its application</li> <li>• Break-even and targeted profit analysis</li> <li>• Product mix &amp; multiple cost drivers in CVP</li> </ul>	Chapter 7
Week 10 <b>The Master Budget</b>	<ul style="list-style-type: none"> <li>• Understand basic concepts of master budget</li> <li>• How to prepare master budget</li> </ul>	Chapter 9
Week 11 <b>The Master Budget</b>	<ul style="list-style-type: none"> <li>• Understand basic concepts of master budget</li> <li>• How to prepare master budget</li> </ul>	Chapter 9
Week 12 <b>Standard Costs and Variances</b>	<ul style="list-style-type: none"> <li>• Standard costs</li> <li>• Flexible budget</li> <li>• Variance analysis</li> </ul>	Chapter 11
Week 13	<ul style="list-style-type: none"> <li>• Case presentation</li> </ul>	
Week 14	<ul style="list-style-type: none"> <li>• Case presentation</li> </ul>	